



THE PUNJAB STATE BOARD OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING

(TO BE SUBMITTED IN DUPLICATE)

BILL FORM

Tick (✓) which ever is relevant

<input type="checkbox"/> Moderation	<input type="checkbox"/> Paper Setting	<input type="checkbox"/> Evaluation	Examination held in _____
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1. Name 2. Designation

3. Address on which the payment to be sent (one self addressed envelope to be attached)

4. Institution / Department / Retiree

5. Particulars of work done : From _____ To _____ No of days _____.

Identity No.	Subject	Rate per Unit	Unit(s)	Rs.

only. _____
Verified for Rs.

6. Bus fare i) from _____ to _____ Rs. _____

ii) from _____ to _____ Rs. _____

7. Any other expenses (Detail to be given) Rs. _____

i)

ii)

iii)

8. Totals (in figure also) Rs. _____

Date :

Claimnant's Signature
(P.T.O.)



THE PUNJAB STATE BOARD OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING

RECEIPT

No. _____

Date _____

Received from Sh. _____ of _____ a bill amounting to Rs. _____ on account of Moderation / Paper setting / Evaluation. Its payment will be sent/made to you after it is duly verified and approved as per the record of the Board.

For **Secretary**

It is certified that :

1. the undersigned has undertaken this job in compliance with Board's letter No. _____ dated _____.
2. the Principal/Deptt. _____ has permitted the undersigned to accept this offer vide letter No. _____ dated _____ (Not required in case of retiree).
3. the undersigned undertakes to regulate/account for the receipt of this Fee/Honorarium as per Board's instructions/State Civil Service Rules/Income Tax Act.
4. this bill has been submitted within 45 days from the date of completion of the work as mention in para-5 overleaf.

Date

Claimnant's Signature

PRE RECEIPT

Received Rs. _____ (Rupees _____) in cash/cheque

No. _____ date _____ Bank _____

Date

Claimnant's Signature

FOR OFFICE USE

Verified for Rs. _____ (Rupees _____)

Its entries have been made in relevant record maintained by my section.

Controller Exams./
Registrar

FOR OFFICE USE

Passed for Rs. _____ (Rupees _____)

The payment has been made vide cash/cheque no. _____ dated _____

Bank _____ and the relevant entries have been made in the relevant record of the Account Section.

Accountant/DCFA